Camtasia Editor

1	Access to three of Editor's important features: **Record the Screen**, **Import Media**, and **Produce and Share** your video.
2	**Menu Options** Access **program settings** and **options**, **import** and **export** functions, and features.
3	**Editing Dimensions** Click to open the Editing Dimensions dialog box. Select a dimension for editing your video. ▶ For the best results, choose the size you want your final video to be ▶ Choose editing dimensions smaller than the original recording to automatically add **SmartFocus zoom animations** to the timeline
4	**Magnification View Options** Click to choose the magnification level of the video on the canvas. This does not change the editing dimensions of the video. Choose **Shrink to Fit** to view the entire video within the boundaries of the canvas.

5	**Get help using Camtasia Studio** ▶ Choose Help > Camtasia Studio Help or click the help icon 🔵 to open the help file. The help file contains valuable information to help you learn how to record, edit, produce, and share your video. ▶ Click the **Online Tutorials** icon 💡 to access training videos and documentation on the **www.techsmith.com** website.
6	**Preview Window View Options** **Toggle Pan View** ▶ Turn pan mode on or off. When zoomed in on the video at a high magnification level, use pan to move the video around within the boundaries of the canvas. ▶ In pan mode, the cursor turns into a hand while hovered on the canvas. Click and drag the video on the canvas to get a better view. ▶ While in pan mode, the canvas editing features are disabled. **Switch to Full Screen Mode** ▶ View the entire canvas in full screen mode. ▶ All editing features are enabled while working in full screen mode. ▶ Press the <**Esc**> key on the keyboard to exit full screen mode. **Detach or Attach the Preview Window** ▶ Click to detach the entire Preview Window from the Editor. ▶ Click again to reattach the Preview Window to the Editor. **Toggle Crop Mode On / Off** ▶ Use Crop to remove unwanted outer areas of a video or image clip. 1. Click Crop icon to turn crop mode on. 2. On the canvas, drag the blue handles to remove desired area. 3. Click Crop icon again to turn crop mode off.
7	**Canvas** The Preview Window's canvas is the working area where you arrange, rotate, resize, and order the content on the timeline. ▶ When a clip, group, or other media is selected on the timeline, it is also selected on the canvas. ▶ To size, grab a handle and drag . ▶ To rotate, grab center handle and turn.

> To reorder media, right-click and choose the placement from the menu. Media reordered on the canvas is automatically reordered to a different track on the timeline.

8	**Playback Controls** Use the playback controls to move throughout the video.
9	**Task Tabs** Choose a tab to add **callouts**, **transitions**, **zoom and pan** animations, and more. > Click the **More** tab to reveal more options. > Double-click a piece of media (callout, transition, zoom animation, etc.) on the timeline to automatically open the related tab.
10	**Library** Holds timeline sequences, video, audio, and image clips you want to use from project to project. Items in the Library are called media assets. The Library comes pre-populated with professional media assets you can use to add professional looking intros, outros, title clips, and more. These media assets are royalty free.
11	**Clip Bin** Holds all video, audio, and image clips imported into the current project.
12	**Timeline** The primary working area used to assemble and **edit your video**.
13	**Timeline Toolbar** Access to basic editing tools such as zoom in an out, copy and paste, **cut** and **split**.
14	**Timeline Tracks** > Tracks represent the sequence of all clips and effects in a video. > Multiple tracks can be added. > Click on track name to rename the track. > Right-click a track to see track options like add a track, remove a track, select all media on track, and more.